



केंद्रीय वस्तु एवं सेवाकर लेखापरीक्षा आयुक्तालय नागपुर
ए ब्लॉक चौथा तल सीजीओ कॉम्प्लेक्स सेमिनरी हिल्स नागपुर 440006

CGST Audit Commissionerate, Nagpur
4th Floor, 'A' Block, CGO Complex, Nagpur – 440006
Telephone No 0712-2511222

C.No. I(07)05/Admin./Audit/ 2020

Nagpur, dated 30th June 2020

TENDER NOTICE FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF DIFFERENT TYPE OF AIR-CONDITIONERS

Office of the Commissioner, CGST Audit Commissionerate, Nagpur invites the sealed quotations for Comprehensive Annual Maintenance Contract of different type of Air-conditioner. The site locations include the **CGST Audit Commissionerate, Nagpur housed at 4TH Floor, A - Block, East & West Wing, CGO Complex, Seminary Hills, Nagpur-440006.**

2. The interested firms should submit their tenders in two-bid system i.e. Technical bid and financial bid separately inside the main envelope. The technical bid and the financial bid should be sealed by the bidder in separate envelopes duly super scribed with **“Technical bid for AMC for Air-conditioners”** and **“Financial bid for AMC for Air-conditioners”** respectively and both these sealed covers are to be put in a bigger envelope which should also be sealed and duly super scribed with **“Bids for AMC of Air-conditioners”** and sent to the undersigned on or before 14/07/2020. Technical bid will be opened first and Financial Bid will be opened only of those firms, who qualify the Technical Bid.

3. The details of the Air-conditioners for which tenders are invited for Comprehensive Annual Maintenance Contract is given below:

Sr. No.	Brand Name	Quantity	Total Amount for Comprehensive AC (including re-filling of gas)
1	2	3	4
1	Vestar	09	
2	Daikin	05	
3	Blue Star	02	
4	IFB	06	
5	Godrej	05	
6	Videocon	02	
	TOTAL	29	

4. The Tender Notice can be downloaded from the website www.cenexcisenagpur.nic.in and www.cbec.gov.in

Last date for receipt of Tender: **14/07/2020 up to 14:00 hrs.**

Tenders shall be opened on: **14/07/2020 at 16:00 hrs.**

5 (i) The vendors shall be required to furnish bid security (EMD) @ 5% of tendered amount along with their bids. It shall be accepted in the form of Fixed Deposit Receipt, Account payee Demand Draft or Bank Guarantee from any nationalized Bank in favour of the **Commissioner, CGST Audit Commissionerate, Nagpur**. Bid security shall remain valid for at least 45 days beyond the final bill validity period. Bid security of unsuccessful bidders would be returned within 30 days after the award of contract.

(ii) The tender submitted without EMD will be rejected summarily.

6. While submitting the tender, the following conditions should be followed:

- (i) The firm should have office in Nagpur and should provide documentary evidence of PAN and GST number, Aadhar card for residence proof.
- (ii) Tenders may be addressed to Commissioner, CGST Audit Commissionerate, 'A' Wing, 4th Floor, CGO Complex, Seminary Hills, Nagpur super scribing "Tenders for CAMC for Air-conditioners on the top of the sealed envelope indicating the firm name and full address.
- (iii) The tenders may be sent through registered post / speed post / by hand.
However, this office will not be responsible for any postal delay.
- (iv) Tenders should be submitted on the letter head of the firm in the format given at Para 3 above. Besides, tenders should be duly assigned by the competent authority / authorized person of the firm
- (v) Tenders will be evaluated on the basis of Total amount given at item Column No.4 of format given in Para 3 above.
- (vi) This office reserves the right to verify the credentials submitted by the bidders at any stage (before or after the award of work). If at any stage, any information/documents submitted by the bidder is found to be incorrect /false / fabricated or have some discrepancy which disqualifies the firm then, CGST Audit shall take the following action - a) Forfeit the entire amount of EMD submitted by the firm. b) The agency shall be liable for debarment from tendering in CGST Audit, apart from any other appropriate contractual /legal action.
- (vii) Information and instructions for bidders posted on website shall form part of bid document.
- (viii) This office reserves the right to accept / reject any oral tender without assigning any reason.

7. The terms and conditions of the contract will be as given below:

(i) The quoted rate should be valid for one year from the date of signing the Agreement.

(ii) Successful bidder shall be required to furnish Performance Security @ 5% of tendered amount in the form of Bank Guarantee from any nationalized bank in favour of **Commissioner, CGST Audit Commissionerate, Nagpur** within 7 days from the date of award of contract. On receipt of valid performance security, the Bid security would be returned to the successful bidder. The performance security would be returned within 30 days from the date of completion of the contract.

(iii) The Comprehensive AMC also includes replacement to the parts, if required, without any extra cost and the same should be of standard quality.

(iv) The equipment will not be moved out of our office premises without prior permission and valid gate pass. All transportation cost involved for this purpose will be borne by the firm.

(v) Normal service hour will be from 10=00 AM to 5=00 PM on all working days (Monday to Friday). In exceptional circumstances, services need to be provided outside of these hours or on Saturdays / Sundays / Holidays at the discretion of and convenience of the office.

(vi) A part from break-down / fault call, there will be a preventive

maintenance to check effective working of equipment at regular in travel in each quarter.

vii) Penalty Charges @ Rs. 200/- per day will be levied and deducted from payment in case of failure to attend the call / complaint with in one working day of recording the same with the firm. In case, any of the equipment i.e. to be taken to the workshop for repairing, standby equipment shall be provided, free of any cost to this office.

viii) Government reserves the right to terminate the agreement by giving one month's prior notice in writing and accordingly recalculate CAMC charges on pro rata basis.

ix) Payment will be made on quarterly basis at the end of the each quarter on successful completion of the contractual obligations.

Sd dated 01.07.2020
(G.D. Majhi)
Asstt. Commissioner
CGST Audit Commissionerate, Nagpur

Copy submitted to :-

1. The Commissioner, CGST Audit Commissionerate, Nagpur for information please.
2. The A.C.A.O. CGST Audit Commissionerate, Nagpur for information please.
3. The Superintendent (Computer Cell)/AO, CGST Nagpur I, Commissionerate, Nagpur for information & posting the said Tender Notice on the departmental website and Central Public Portal (CPP) and CBIC website for wide publicity.
4. Notice Board.

Asstt. Commissioner
CGST Audit Commissionerate, Nagpur